

# Mornington Bowling Club Inc.



# Membership Manual

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# WELCOME

Welcome to Mornington Bowling Club. We hope you will find the information in this manual helpful.

Neil Hayes	David Pumpa	Barry and Gail Castle
Board Chairman	Bowls President	Membership Officers

## CORE VALUES

### CULTURE

Mornington Bowling Club (MBC) aims to develop a club atmosphere and culture that involves friendship, fun, spirit and respect; that acknowledges the contributions of the many individuals that make MBC a great Club. MBC is a place where members enjoy the company of others in a supportive and positive environment. MBC welcomes and encourages members of all ages and cultural backgrounds. Whilst actively promoting the club and seeking to attract new members, existing members are the lifeline of the Club. Every member of MBC is a valued member who is critical to the future of the Club.

### BOWLING EXCELLENCE

MBC is a club that highly values both competitive bowling such as Pennant as well as all forms of social bowls. MBC aims to develop each individual member's bowling skills to a level of personal best.

### FACILITIES

Our magnificent location overlooking the Bay and adjacent to Main Street is a truly wonderful asset. We aim to provide all year round, environmentally sustainable first class facilities and greens capable of hosting high-level competition.

### FINANCIAL SECURITY

MBC aims for financial security where fees are kept modest to ensure accessibility to all members of the community.

### COMMUNICATIONS

A high level of intra-club communication ensuring that the membership has involvement and ownership of the decisions made by the club.

## OUR STORY

An aboriginal site, located on a cliff top overlooking Port Phillip Bay saw the introduction of Lawn Bowls to the Mornington Peninsula when MORNINGTON BOWLING CLUB was established there in 1917.

The club was formed on the 1st June 1917 and opened with a four rink green in November of that year, but the task of hand watering by watering can proved to be too big a job for the members and the club closed. A permanent water supply was not available until 1921.

The year 1925 brought an element of interclub competition when the Frankston Bowls Club was founded.

In 1934 the Flinders Council approved and constructed a seven rink lawn green on the David McFarlane Reserve at Sorrento.

The "Hart Cup", in the format of a Pennant competition, was introduced and played on Wednesday afternoons between the four member clubs of the new Association, MORNINGTON, FRANKSTON, SORRENTO and ROSEBUD. Businesses normally closed on that day, as banking facilities at that time were only available at the major townships, necessitating a trip to that town by business owners to conduct their weekly transactions.

Season 1954-55 saw the introduction of a Saturday Pennant competition. 1955-56 was also the last season during which the Wednesday competition was played.

The Club today has approximately 180 members. Of these, some 172 are full bowling members with a further 8 social members.

# WHO'S WHO

## BOARD OF MANAGEMENT

<b>CHAIRMAN</b>	NEIL HAYES
<b>VICE CHAIRMAN</b>	SUSAN GULLIDGE
<b>SECRETARY</b>	KAREN KEEGAN
<b>TREASURER</b>	MARTIN CHEESEMAN
<b>BOWLS PRESIDENT</b>	DAVID PUMPA
<b>BOWLS VICE PRESIDENT</b>	COLIN CAMPBELL

## BOWLS COMMITTEE

<b>BOWLS PRESIDENT</b>	DAVID PUMPA
<b>BOWLS VICE PRESIDENT</b>	COLIN CAMPBELL
<b>BOWLS SECRETARY</b>	PAULA PUMPA
<b>BOWLS TREASURER</b>	MARGARET MILLIKEN
<b>COMMUNICATIONS OFFICER</b>	PAULA PUMPA
<b>BOWLS CO-ORDINATOR</b>	JOHN TREWIN
<b>COACHES' COORDINATOR</b>	BRIAN PYNE
<b>PBD REPRESENTATIVE</b>	DOUG BROUGH
<b>SELECTORS' REPRESENTATIVE</b>	ROB CURTIS

## OTHER

<b>MEMBERSHIP OFFICERS</b>	BARRY AND GAIL CASTLE
<b>GREEN LIAISON OFFICER</b>	ROBIN GROWSE
<b>WELFARE OFFICERS</b>	KEN FYFFE & SANDRA SPEIRS
<b>SPONSORSHIP OFFICER</b>	BILL McGUIRE AND ROB CURTIS
<b>BAR MANAGER</b>	RUSSELL WITTS
<b>FUNCTIONSMANAGER</b>	CAROLE RIVETT
<b>HOUSE OFFICERS</b>	HEATHER HAYES & VIV METHERELL
<b>HOUSE SUPPLIES</b>	HEATHER HAYES
<b>IT MANAGER</b>	MARTIN CHEESEMAN
<b>SOCIAL MEDIA</b>	PETER FAIRCHILD
<b>BAREFOOT BOWLS COORDINATOR</b>	IAN MUIR
<b>PBD DELEGATES</b>	ROB CURTIS, DOUG BROUGH
<b>SELECTION TUESDAY</b>	GLORIA EVANS (Chair) LANCE RECHSTEINER, , ROB CURTIS
<b>SELECTION SATURDAYS</b>	COLIN CAMPBELL (Chair) DAVID PUMPA, TREVOR ROBERTS, SUE HALE, NEIL HAYES
<b>NATIONAL UMPIRES</b>	JOHN EVANS, HEATHER HAYES, ROY MUNDY, BRIAN PYNE, DAVID PUMPA & LANCE RECHSTEINER
<b>COACHES</b>	JOHN EVANS, WAYNE GULLIDGE, TONY HUNT, ROY MUNDY, BERNIE O'CONNOR, BRIAN PYNE, DAVID PUMPA, DOUG BROUGH, JEFF SEAGER, CHAD MUIR

# CODE OF CONDUCT

The aim of this Code of Conduct is to provide an enjoyable, comfortable, safe and rewarding environment for all people associated with the club. It applies equally to members and their guests, including players from other clubs visiting the club for pennant, social or other competitions.

Members, visitors and guests of the club have a right to:

- be treated with fairness and respect;
- participate in an environment free from all forms of harassment and discrimination; and
- have their privacy and confidentiality protected.

Members may submit their views or concerns to the Board of Management or Bowls Committee in person or in writing.

The Board of Management will investigate and deal with concerns in a timely manner. They will advise all concerned parties of their decision, which will close the matter.

It is expected that members and visitors of the club will at all times:

1. be friendly, courteous and respectful towards other members, visitors and staff;
2. respect teammates, opponents, officials and the rules of the game;
3. refrain from behaviour that would bring the game or the club into disrepute;
4. refrain from behaviour that could offend or embarrass others;
5. behave in non-violent and non-abusive ways;
6. respect the positions of office bearers, committee members and volunteers of the club;
7. treat the property and facilities of the club with respect; and
8. contribute positively to the sporting and social activities of the club.

Conduct is a matter of concern to all members – poor conduct has a negative impact, and can be harmful and destructive to a club.

It is the responsibility of all members to ensure that their behaviour is appropriate at all times.

If a member is offensive or abusive, responding in the same manner will also be considered a breach of the Code of Conduct. The only reasonable and acceptable response is to not engage in a negative behaviour. It is acceptable to report the concern/matter to the Board of Management to be investigated under breaches of the Code of Conduct.

Any member representing the club must not engage in conduct which is violent, aggressive, inappropriate or prejudicial to the interests of the club. A member representing the club, for the purposes of this rule, is defined as anyone who:

1. is wearing club uniform or any items of uniform that identifies them as a member of the Club;
2. represents the club in any bowls event; and
3. participates in any bowls event at our club or at another club, or attends such event(s) as a spectator.

Any member who has indicated his availability to represent the club in pennant or other organized competitions must play in the position(s) and team(s) they are selected in by the club's selectors.

Any member who is dissatisfied with a decision of the club's selectors in relation to their ineligibility for any round(s) of any pennants season(s) or the position/team they are selected to play in, may appeal in writing to the Chairman of the Selection Committee or the Board of Management.

Bowlers will show respect to their team mates, and opponents, and play the game of bowls within BA Laws and/or Bowls Vic Conditions of Play, to the highest degree of sportsmanship and honesty.

Spectators on the surrounds of the green will conduct themselves in a manner that ensures that bowlers are not distracted.

Members, visitors and guests will ensure that the comfort of other patrons is not unreasonably disturbed.

Members, visitors and guests will respect other patrons and will conduct themselves in a manner that will not cause offense.

Members, visitors and guests will consume alcohol responsibly and will accept any staff or licensee decision to discontinue the serving of alcohol without complaint.

There is strictly **no** drinking on the greens at any time.

The club provides free Wi-Fi to members which is intended to be used in a fair and "community minded" manner. It is unacceptable to use the club's Internet for any illegal or inappropriate activities.

Breaches of the Code of Conduct are to be reported to any member of the Board of Management. Any breach of the Code of Conduct will be resolved calmly, with honesty, dignity, and as far as possible confidentiality will be maintained.

Where and when required, the Board of Management or a Disciplinary Committee appointed by the Board of Management, has the right to make decisions, and enforce fair and appropriate measures, to resolve a breach of the Code of Conduct.

Any reported breach of the Code of Conduct will be investigated, discussed and dealt with by the Board of Management or by a Disciplinary Committee appointed by the Board of Management by imposing either a reprimand, suspension, or revoking of club membership in accordance with the Penalty Matrix adopted by the Board of Management. In the case of non-club members, the Board may consider a ban from the club for a set period of time or for life.

# YOUR MEMBERSHIP ENTITLEMENTS

As a member of the Mornington Bowling Club you are entitled to the following;

## FULL MEMBERS

- The right to vote at the Annual General Meeting
- Full use of the Clubhouse and Greens facilities
- Clubhouse hire for functions at a discounted rate
- Members pricing at the Clubhouse bar
- No payment for Barefoot Bowls (provided greens are available)

## SOCIAL MEMBER

- Full use of the Clubhouse and its facilities
- Clubhouse hire for functions at a discounted rate
- Members pricing at the Clubhouse bar

# CLUB COMMUNICATIONS

The Club communicates to members using the following methods:

## 1. In writing:

- a) Board Notices posted outside the ladies locker room;
- b) Bowling President notices posted on the notice board inside the main door;
- c) Bowls Co-Ordinator posted on the tournament office window. Sign up sheets are placed on the long shelf out the back under the large General Noticeboard near the back office;
- d) Greens use – Outside Whiteboard near Tournament office;
- e) Club Handbook – Club and Member information and fixtures; and
- f) Events notices and general information posted on the large General Notice Board out the back including rosters.

## 2. Digital notifications:

- a) Board notices by email. Important notifications such as notifications of the Annual General Meeting or a General Meeting are sent by Australia Post to the few members that do not have email;
- b) Bowling President newsletter sent by email;

Rosters and pennant teams are also posted on the website.

## NEWSLETTER

The newsletter is distributed approx. bi-monthly. It is distributed directly via your email, if you have provided it. Hard copies are available from the clubhouse.

## WEBSITE

Our website address is [www.morningtonbowlingclub.org](http://www.morningtonbowlingclub.org). We have a members' page, which is under the 'MEMBERS' icon located on the Home page. Type in the user name and password provided in your welcome letter. A copy of the Constitution & Bylaws can be downloaded from the website.



## BOWLING DAY ANNOUNCEMENTS

Announcements are made regularly at both Social and Pennant day gatherings during the tea break.

## NOTICEBOARD

A noticeboard can be found inside the clubhouse front door, as well as near the rear office. Hard copies of the Constitution and Bylaws can be found there. If you would like a hard copy, please ask the Board Secretary

## FACEBOOK

Join us on Facebook. [www.facebook.com/Morningtonbowlsclub/](http://www.facebook.com/Morningtonbowlsclub/)

# OTHER USEFUL INFORMATION

## NON-BOWLING DUTIES

As with other not-for-profit entities, the Club and bowling generally, relies very heavily upon unpaid help, for its viability and capacity to meet the expectations of its members. The directors, office bearers, officers and others in support roles, voluntarily provide substantial amounts of time and energy, free of cost to the Club.

Members WILL be asked to perform non-bowling duties if capable. A member failing to make him/herself available, places unreasonable burden on others.

Duty rosters are on notice boards for members to check if they are "on duty". If unavailable it is a member's responsibility to find a replacement.

## BOWLS, APPAREL & ARTIFICIAL DEVICES

Under 'World Bowls Laws' the bowls used are a tested and matched set of four, licensed for a period from the date of testing and World Bowls date stamped accordingly. Bowls used in Pennant and competition matches are to bear adhesive labels on each side, identifying the team's club.

Subject to compliance with certain requirements, which will include provision of a medical certificate (see Rule 26.3 of 'Bowls Victoria Regulations'), a bowler may use an approved wheelchair or 'bowling arm'.

Bowlers are to wear Bowls Victoria approved apparel at Pennant and competition matches and at other times required by the Club. Approved apparel for members of Mornington Bowling Club is: -

- All outerwear must bear the Bowls Australia logo but exceptions are footwear, including covered socks. A hat, if worn, is to carry the Bowls Australia logo or Club headband. Socks worn with shorts or  $\frac{3}{4}$  length pants must bear the Bowls Australia logo if higher than the shoe
- The registered Club long or short sleeve shirt bearing the Club name
- All Pennant team members must wear the currently registered shirt
- Trousers, shorts, skirts or similar are to be coloured either white, cream or bottle green

## COACHES & UMPIRES

The Club has a number of members who are trained, experienced, tested and certified as coaches and/or umpires. Their services are free to members. You may seek guidance from a coach at any time.

Members who are not certified coaches must refrain from offering advice to other bowlers, unless asked for assistance of a general nature. There must be no criticism of another bowler's performance during play and it is discourteous to do so at other times. A new or struggling bowler may regret being a member and discontinue bowling, if criticised rather than encouraged.

## **PENNANT, COMPETITIONS AND SOCIAL BOWLS**

All full club members are encouraged to play in all types of games.

Pennant enhances your skills as a bowler and successful teams and divisions enjoy the challenge of playing for the club, with the chance to win a Pennant flag.

There are numerous inter-club, intra-club and district competitions available to both the novice bowler, as well as more experienced bowlers. The competitions once again help to hone your bowling skills. Current club competitions are listed in the Handbook and displayed on the noticeboard. Special Days hosted by other clubs are contained in a folder near the rear notice board.

The club has social bowls twice a week, on Wednesday and Saturday, throughout the year. This is a more relaxed game and is very popular with all members.

During daylight savings, the club runs Barefoot Bowls every Friday evening for members of the public. This is very well attended and many members have joined the club after enjoying the fun at these evenings.

## **SMOKING, ALCOHOL & MOBILE PHONES**

The Club is a no smoking club. Smoking is not allowed anywhere within the perimeter boundary of the Mornington Bowling Club.

Alcohol is not allowed on the greens and must be kept within the designated "red line" area near the clubhouse. Players are permitted and encouraged to drink water whilst play is in progress. There is to be no drinking of any beverages or eating of food on the greens.

Mobile phones and sound devices must not be used on the greens and should not be answered during play, unless previous permission is given for medical reasons or family concerns etc.